

Tacel Privacy Policy

Policy Purpose

The purpose of this policy is to meet the principles described in federal privacy legislation (the Personal Information Protection and Electronic Documents Act).

Policy Statement

Tacel Ltd. respects the privacy of its customers and visitors. It is committed to applying privacy principles to allow individuals to participate fully in our daily activities without compromising personal information.

Definitions (used within this policy)

Personal information, as defined by the Personal Information Protection and Electronic Documents Act, means “information about an identifiable individual, but does not include the name, title or business address or telephone number or email address of an employee of an organization.”

A record includes “any correspondence, memorandum, book, plan, map, drawing, diagram, pictorial or graphic work, photograph, film, microform, sound recording, videotape, machine-readable record and any other documentary material, regardless of physical form or characteristics, and any copy of any of those things.”

Applicability

This policy applies to personal information collected by Tacel Ltd. employees as they conduct business, including the marketing and selling of products & services.

Responsibility

Tacel Ltd. will follow the principles described in the Personal Information Protection and Electronic Documents Act with respect to collecting, sharing, using, storing and disposing of personal information.

Staff and volunteers who keep and maintain records with personal information will make reasonable security arrangements against unauthorized access, use, modification, disclosure or disposal of such records.

Tacel’s Website

By accessing the Tacel Website, you accept this policy, the Terms of Use policy & any of the other applicable policies that apply. It is important to note that any of these policies may be amended from time to time without prior notice. If you do not accept any of these policies, please immediately stop using this Website.

By continued use of this website you consent to and agree that Tacel may collect, use or otherwise share personal information (name, username, e-mail, telephone number, etc.) that was transmitted during access to or use of the Website (“Personal Information”). Tacel agrees to handle this Personal Information in strict compliance with the following provisions and in accordance with applicable laws and regulations.

Tacel may collect your Personal Information when you send a request for information, provide information by using a form on the Website or submit Personal information via email or in any of the documents you voluntarily send to us.

Tacel may use Personal information for the following purposes to:

- manage and improve this Website
- contact you for your feedback on services provided, for market studies or for research
- provide information about new products or services or any other information that may be of interest
- establish and maintain business relationships with customers & potential customers
- understand and respond to customer, supplier and other third-party needs and preferences
- as required to comply with all legal and/or regulatory requirements or provisions

Tacel reserves the right to disclose Personal Information to service providers, including an organization or individual retained to perform marketing, data processing, document management, office services and other similar services.

Access to Personal Information

You may access the Personal Information maintained by Tacel Ltd. upon written request and submission of proof of identity. We strongly encourage you to ensure that the Personal Information we have on file is accurate and up-to-date and to notify us as soon as possible of any changes required for your Personal Information.

Inquiries

Those who wish to provide feedback on Tacel’s Privacy Policy or to request access to their Personal Information can do so by email, telephone or letter.

All inquiries should be directed to Tacel Customer Service and a response should be issued within ten (10) business days.

Mailing Address:

Attn: Customer Service
1148 Bellamy Road N.
Scarborough, ON, M1H 1H2

Telephone: 416-750-4646 or 877-750-4646

Email: customer.service@tacel.ca